



Rizzetta & Company

Summer Woods Community Development District

**Board of Supervisors' Meeting
February 4, 2021**

**District Office:
9428 Camden Field Parkway
Riverview, FL 33578**

www.summerwoodscdd.org

SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT

Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221

| | | |
|-----------------------------|---|--|
| Board of Supervisors | Jim Harvey Greg Meath David Truxton Troy Simpson Adam Painter | Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary |
| District Manager | Taylor Nielsen | Rizzetta & Company, Inc. |
| District Counsel | Jere Earlywine | Hopping Green & Sams, P.A. |
| District Engineer | Matt Morris | Morris Engineering |

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY, RIVERVIEW, FLORIDA 33578

www.SummerWoodsCDD.org

January 27, 2021

Board of Supervisors
**Summer Woods Community
Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Summer Woods Community Development District will be held on **Thursday, February 4, 2021 at 10:00 a.m.** at the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on November 5, 2020.....Tab 1
 - B. Consideration of the Minutes of the Landowner Meeting held on November 5, 2020Tab 2
 - B. Consideration of the Operation and Maintenance Expenditures for the Months of October, November, and December 2020Tab 3
- 4. BUSINESS ITEMS**
 - A. Discussion on Neighborhood Lighting
 - B. Consideration of Mulching Proposals for Common Areas on Phase 1 and Mulch Map.....Tab 4
 - C. Consideration of Mowing Additions Proposal & Map.....Tab 5
 - D. Consideration of Waste Removal Installation Stations ProposalsTab 6
 - E. Ratification of CR 43-49, 50-54Tab 7
 - F. Consideration of Resolution 2021-04; Designating District OfficeTab 8
 - G. Consideration of Landscape Maintenance Agreement.....Tab 9
 - H. Consideration of Conveyance of Amenity
 - a. Acquisition of Work Product and ImprovementsTab 10
 - b. Special Warranty DeedTab 11
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. CONSIDERATION OF RESIGNATION OF SEAT #4- DAVID TRUXTON**
 - A. Consideration of Resignation Letter.....Tab 12
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Very truly yours,

Taylor Nielsen

Taylor Nielsen
District Manager

cc: Jere Earlywine, Hopping Green & Sams, P.A.

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

SUMMER WOODS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Summer Woods Community Development District was held on **Thursday, November 5, 2020 at 10:14 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present and constituting a quorum were:

| | |
|---------------|--|
| Troy Simpson | Board Supervisor, Assistant Secretary |
| David Truxton | Board Supervisor, Assistant Secretary |
| Adam Painter | Board Supervisor, Assistant Secretary |

Also present were:

| | |
|-----------------|---|
| Taylor Nielsen | District Manager, Rizzetta & Company, Inc. |
| Belinda Blandon | District Manager, Rizzetta & Company, Inc. (via speaker phone) |
| Jere Earlywine | District Counsel: Hopping Green & Sams, P.A. (via speaker phone) |
| Erin Tumolo | District Engineer, Morris Engineering (via speaker phone) |
| Audience | |

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted the roll call.

Mr. Nielsen administered the Oath of Office to Mr. Simpson and Mr. Painter. He asked if each would like to receive or waive Supervisor compensation. Mr. Simpson and Mr. Painter each advised they would like to waive Supervisor compensation.

SECOND ORDER OF BUSINESS

Public Comment

Mr. Nielsen opened the floor to public comment. The comments that were received from the public included: dog owners not picking up after their dogs, trash in common areas, overgrown grass around the lake, Daybreak Glen not being taken care of around the lakes - ponds not looking good, grass cutting to end of property and ARC documents not being provided.

THIRD ORDER OF BUSINESS**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
August 6, 2020**

Mr. Nielsen presented the minutes of the Board of Supervisors' meeting held on August 6, 2020 and asked if there were any questions, comments, or revisions to the minutes. There were none.

On a Motion by Mr. Simpson, seconded by Mr. Painter, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on August 6, 2010, for the Summer Woods Community Development District.

FOURTH ORDER OF BUSINESS**Consideration of the Operations and
Maintenance Expenditures for the
Months of July, August & September
2020**

Mr. Nielsen advised that the Operations and Maintenance Expenditures for the period of July 1-31, 2020 totaled \$24,888.26, August 1-31, 2020 totaled \$23,404.97 and the Operations and Maintenance Expenditures for the period of September 1-30, 2020 totaled \$30,459.91. He asked if there were any questions regarding any item of Expenditure. There were none.

On a Motion by Mr. Simpson, seconded by Mr. Truxton, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Months of July 2020 (\$24,888.26), August 2020 (\$23,404.97) and September 2020 (\$30,459.91), for the Summer Woods Community Development District.

FIFTH ORDER OF BUSINESS**Ratification of Series 2020 Special
Assessment Bonds Requisitions for
Payment #23 through #42**

Mr. Nielsen advised that Series 2020 Special Assessment Bonds Requisitions for Payment #23 through #42 total \$1,773,396.04 and asked if there were any questions. There were none.

On a Motion by Mr. Simpson, seconded by Mr. Painter, with all in favor, the Board Ratified Series 2020 Special Assessment Bonds Requisitions for Payment #23 through #42, totaling, \$1,773,396.04, for the Summer Woods Community Development District.

SIXTH ORDER OF BUSINESS**Ratification of RIPA Change Orders
#16 and #17**

Mr. Earlywine presented the RIPA Orders #16 and #17 and asked if there were any questions. There were none.

On a Motion by Mr. Truxton seconded by Mr. Simpson, with all in favor, the Board Ratified the RIPA Change Orders #16 and #17, for the Summer Woods Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2021-01,
Canvassing and Certifying Results of
November 5, 2020 Landowner
Election**

Mr. Nielsen provided an overview of Resolution 2021-01, Canvassing and Certifying Results of November 5, 2020 Landowner Election. He asked if there were any questions. There were none.

On a Motion by Mr. Truxton, seconded by Mr. Simpson, with all in favor, the Board Adopted Resolution 2021-01, Canvassing and Certifying Results of November 5, 2020 Landowner Election which Mr. Harvey was appointed at the Chairman and Mr. Simpson was appointed as the Vice Chairman, for the Summer Woods Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2021-02,
Appointing and Removing Officers of
the District**

Mr. Nielsen provided an overview of Resolution 2021-02, Appointing and Removing Officers of the District and asked if there were any questions. There were none.

On a Motion by Mr. Truxton, seconded by Mr. Simpson, with all in favor, the Board Adopted Resolution 2021-02, Appointing and Removing Officers of the District, for the Summer Woods Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of the First Addendum
to District Services Contract**

Mr. Nielsen provided an overview of the First Addendum to the District Services Contract and asked if there were any questions. There were none.

On a Motion by Mr. Truxton, seconded by Mr. Simpson, with all in favor, the Board Approved the First Addendum to District Services Contract, for the Summer Woods Community Development District.

TENTH ORDER OF BUSINESS **Consideration of Boundary
Amendment**

Mr. Earlywine advised that Resolution 2021-03 covers the Boundary Amendment items.

ELEVENTH ORDER OF BUSINESS **Consideration of Boundary
Amendment Funding Agreement**

Mr. Earlywine advised that approval of the funding agreement is contained within resolution 2021-03.

TWELFTH ORDER OF BUSINESS **Consideration of Resolution 2021-03,
Directing the Chairman and District
Staff to Request the Passage of an
Ordinance Amending the District's
Boundaries**

Mr. Earlywine advised that the resolution being presented includes approval of the Boundary Amendment as well as approval of the Boundary Amendment Funding Agreement and further directs the Chairman and District Staff to request the passage of an Ordinance amending the District's boundaries. Mr. Earlywine advised that if there are no questions then a motion to adopt the resolution would be in order. There were no questions.

On a Motion by Mr. Truxton, seconded by Mr. Simpson, with all in favor, the Board Adopted Resolution 2021-03, Directing the Chairman and District Staff to Request the Passage of an Ordinance Amending the District's Boundaries, for the Summer Woods Community Development District.

THIRTEENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel

Mr. Earlywine advised that he make some adjustments to the exhibits of Resolution 2021-03, and he will forward to Mr. Nielsen upon completion.

B. District Engineer

Ms. Tumolo advised that she had no report.

C. District Manager

Mr. Nielsen advised the next regular scheduled meeting of the Board of Supervisors is scheduled for Thursday, February 4, 2021 at 10:00 am.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests and Comments

Mr. Truxton asked that Mr. Nielsen bid out the pond bank and preserve border mowing in order to include the item in next year's budget.

Mr. Painter asked that Mr. Nielsen explore the purchase of additional trash cans for the amenity center and to find a resolution to the dog waste concerns.

FIFTEENTH ORDER OF BUSINESS

Adjournment

Mr. Nielsen stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Truxton, seconded by Mr. Simpson, with all in favor, the Board, Adjourned the Meeting at 10:43 a.m., for the Summer Woods Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

MINUTES OF MEETING

**SUMMER WOODS
COMMUNITY DEVELOPMENT DISTRICT**

The Landowner meeting of the Summer Woods Community Development District was held on **Thursday, November 05, 2020 at 10:13 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present were:

| | |
|-----------------|---|
| Dave Truxton | Proxy Holder |
| Troy Simpson | Kolter |
| Taylor Nielsen | District Manager, Rizzetta & Company, Inc. |
| Belinda Blandon | District Manager, Rizzetta & Company, Inc. |
| | (via speaker phone) |
| Jere Earlywine | Hopping Green & Sams, P.A. (via speaker phone) |

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and confirmed that the Landowner Meeting was duly noticed in accordance with Florida Statute Chapter 190.

SECOND ORDER OF BUSINESS

**Determination of Number of Voting
Units Represented**

Mr. Nielsen advised that Mr. Dave Truxton was present as the designated proxy holder for VK SUMMERWOODS, representing a total of 266 voting units.

THIRD ORDER OF BUSINESS

**Election of Chairperson and Secretary
for Purpose of Conducting Landowner
Election**

Mr. Nielsen was elected as Chairperson and Secretary of the meeting for the purpose of conducting the Landowner Election.

FOURTH ORDER OF BUSINESS

**Nominations for Positions of
Supervisor**

Mr. Nielsen opened the floor to nominations of candidates by the landowner(s). Mr. Truxton, proxy holder for VK SUMMERWOODS, nominated Troy Simpson, Greg Meath, and Adam Painter. Mr. Nielsen asked if there were any other nominations. Hearing none, nominations were closed.

FIFTH ORDER OF BUSINESS

Casting of Ballots

Ballots were completed by the proxy holder on behalf of VK SUMMERWOODS. Mr. Nielsen collected the ballots.

49
50 **SIXTH ORDER OF BUSINESS**

Tabulation of Ballots

51
52 Mr. Nielsen stated the candidates received the following votes: Mr. Troy Simpson
53 received 266 votes, Mr. Greg Meath 266 votes, and Mr. Adam Painter 265 votes. Mr.
54 Nielsen advised that by virtue of the votes received, Mr. Adam Painter will receive a two-
55 year term to be effective November 17, 2020 and expiring November 2022; and Mr. Troy
56 Simpson and Mr. Greg Meath will each receive a four-year term to be effective November
57 17, 2020 and expiring November 2024.

58
59 **SEVENTH ORDER OF BUSINESS**

Landowner Questions and Comments

60
61 Mr. Nielsen asked if there were any questions or comments. There were none.

62
63 **EIGHTH ORDER OF BUSINESS**

Adjournment

64
65 Mr. Nielsen stated there were no additional matters to come before the
66 Landowners and adjourned the meeting at 10:14 a.m.

SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FORT MYERS, FLORIDA 33912

Operation and Maintenance Expenditures October 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$26,871.48**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--|---------------------|-------------------------------|--|-----------------------|
| ADT US Holdings, Inc dba ADT Security Services Campus Suite | 000333 | 136268845 | Security System 10/20 | \$ 40.00 |
| | 000334 | 18956 | Website & Compliance Services - Q1 FY20/21 | \$ 384.38 |
| Florida Department of Health in Manatee County | 000332 | 41-BID-4997657 | Pool Permit 41-60-1989417 | \$ 250.00 |
| Frontier Communications | CD003 | 941-776-8134- 060420 07/20 | Internet Service 07/20 | \$ 181.40 |
| Frontier Communications | CD004 | 941-776-8134- 060420 08/20 | Internet Service 08/20 | \$ 173.97 |
| Frontier Communications | 000337 | 941-776-8134- 060420 10/20 | Internet Service 10/20 | \$ 180.65 |
| Hopping Green & Sams, P.A. | 000338 | 117403 | Legal Services 09/20 | \$ 1,066.50 |
| Manatee County Utilities Department | 000335 | 313378-164670 09/20 | 11205 Daybreak Gln 09/20 | \$ 231.01 |
| Peace River Electric Cooperative | 000336 | 170982001 09/20 | Entry Sign Lighting 09/20 | \$ 47.36 |
| Peace River Electric Cooperative | 000342 | 170982003 09/20 | Amenity Center 09/20 | \$ 1,436.46 |
| Rizzetta & Company, Inc. | 000340 | INV0000053304 | District Management Fees 10/20 | \$ 3,965.50 |
| Rizzetta & Company, Inc. | 000340 | INV0000053550 | Assessment Roll Preperation FY20/21 | \$ 5,150.00 |
| Rizzetta Technology Services | 000343 | INV0000006359 | Website Hosting & Development 10/20 | \$ 100.00 |
| Sun State Landscape Management, Inc. | 000341 | 32034 | Turf Replacement, Fertiliztion and Irrigation 09/20 | \$ 6,189.74 |

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--|---------------------|-----------------------|--|----------------------------|
| Sun State Landscape Management, Inc. | 000344 | 32507 | Turf Replacement, Fertilization and Irrigation 10/20 | \$ 6,189.74 |
| Sun State Landscape Management, Inc. | 000344 | 32622 | Irrigation Repair 10/20 | \$ 189.77 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 000339 | 62950 | Janitorial Service 10/20 | <u>\$ 1,095.00</u> |
| Report Total | | | | <u>\$ 26,871.48</u> |

SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FORT MYERS, FLORIDA 33912

Operation and Maintenance Expenditures November 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$2,994.01**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--|---------------------|---------------------------|---|-----------------------|
| ADT US Holdings, Inc dba ADT Security Services | 000345 | 136842898 | Security System 11/20 | \$ 40.00 |
| Bradenton Herald, Inc. | 000346 | 0004776598 10/20 | Acct# 663601 Legal Advertising 10/20 | \$ 264.07 |
| Department of Economic Opportunity | 000350 | 83403 | Special District Fee 20/21 | \$ 175.00 |
| Egis Insurance & Risk Advisors | 000347 | 12151 | General/POL/Property Liability Insurance FY 20/21 true-up | \$ 74.00 |
| Frontier Communications | 000351 | 941-776-8134-060420 11/20 | Internet Service 11/20 | \$ 160.00 |
| Ken Burton, Jr., Tax Collector | 000353 | 401605109 | Real Estast Tax 20/21 | \$ 47.90 |
| Ken Burton, Jr., Tax Collector | 000353 | 401605759 | Real Estate Tax 20/21 | \$ 19.16 |
| Ken Burton, Jr., Tax Collector | 000353 | 401605909 | Real Estate Tax 20/21 | \$ 28.74 |
| Manatee County Utilities Department | 000348 | 313378-164670 10/20 | 11205 Daybreak Gln 10/20 | \$ 349.44 |
| Peace River Electric Cooperative | 000352 | 170982001 10/20 | Entry Sign Lighting 10/20 | \$ 47.98 |
| Peace River Electric Cooperative | 000352 | 170982003 10/20 | Amenity Center 10/20 | \$ 1,687.72 |
| Rizzetta Technology Services | 000349 | INV0000006464 | Website Hosting & Development 11/20 | <u>\$ 100.00</u> |

Report Total

\$ 2,994.01

SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FORT MYERS, FLORIDA 33912

Operation and Maintenance Expenditures December 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$46,701.67**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--|---------------------|---------------------------|---------------------------------------|-----------------------|
| ADT US Holdings, Inc dba ADT Security Services | 355 | 137296330 | Security System 12/20 | \$ 40.00 |
| American Municipal Tax-Exempt Compliance Corp | 356 | 5816-11-20 | Arbitrage Rebate Calculation S2018 A2 | \$ 450.00 |
| Frontier Communications | 365 | 941-776-8134-060420 12/20 | Internet Service 12/20 | \$ 160.00 |
| Hopping Green & Sams, P.A. | 357 | 118164 | Legal Services 09/20 | \$ 162.00 |
| Hopping Green & Sams, P.A. | 357 | 118523 | Legal Services 10/20 | \$ 601.50 |
| Hopping Green & Sams, P.A. | 372 | 119194 | Legal Services 11/20 | \$ 300.00 |
| Hopping Green & Sams, P.A. | 372 | 119195 | Legal Services 11/20 | \$ 292.50 |
| Manatee County Utilities Department | 359 | 313378-164670 11/20 | 11205 Daybreak Gln 11/20 | \$ 237.59 |
| Peace River Electric Cooperative | 371 | 170982001 11/20 | Entry Sign Lighting 11/20 | \$ 58.98 |
| Peace River Electric Cooperative | 375 | 170982001 12/20 | Entry Sign Lighting 12/20 | \$ 40.81 |
| Peace River Electric Cooperative | 367 | 170982003 11/20 | Amenity Center 11/20 | \$ 671.27 |
| Pools by Lowell, Inc. | 360 | 218032 | Pool Service 10/20 | \$ 1,400.00 |
| Pools by Lowell, Inc. | 360 | 219437 | Pool Service 11/20 | \$ 1,400.00 |
| Pools by Lowell, Inc. | 368 | 220780 | Pool Service 12/20 | \$ 1,400.00 |

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|---|---------------------|-----------------------|--|-----------------------|
| Pools by Lowell, Inc. | 360 | 221113 | Hurricane Clean Up 11/20 | \$ 200.00 |
| Rizzetta & Company, Inc. | 361 | INV0000054173 | District Management Fees 11/20 | \$ 3,965.50 |
| Rizzetta & Company, Inc. | 361 | INV0000054651 | District Management Fees 12/20 | \$ 3,965.50 |
| Rizzetta Technology Services | 362 | INV0000006567 | Website Hosting & Development 12/20 | \$ 100.00 |
| Solitude Lake Management, LLC | 363 | PI-A00488110 | Lake & Pond Management - Wetland 10/20 | \$ 538.69 |
| Solitude Lake Management, LLC | 363 | PI-A00488111 | Lake & Pond Management - Aquatic 10/20 | \$ 621.09 |
| Solitude Lake Management, LLC | 363 | PI-A00504266 | Lake & Pond Management - Wetland 11/20 | \$ 538.69 |
| Solitude Lake Management, LLC | 363 | PI-A00504267 | Lake & Pond Management - Aquatic 11/20 | \$ 621.09 |
| Solitude Lake Management, LLC | 369 | PI-A00519197 | Lake & Pond Management - Wetland 12/20 | \$ 882.69 |
| Solitude Lake Management, LLC | 369 | PI-A00519198 | Lake & Pond Management - Aquatic 12/20 | \$ 766.09 |
| Sun State Landscape Management, Inc. | 364 | 33083 | Turf Management, Fertilization and Irrigation 11/20 | \$ 7,125.62 |
| Sun State Landscape Management, Inc. | 364 | 33203 | Irrigation Repairs 11/20 | \$ 100.00 |
| Sun State Landscape Management, Inc. | 364 | 33522 | Tree Staking 11/20 | \$ 3,570.00 |
| Sun State Landscape Management, Inc. | 370 | 33690 | Turf Management, Fertilization and Irrigation 12/20 | \$ 7,125.62 |

Summer Woods Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--|---------------------|-----------------------|--|----------------------------|
| Sun State Landscape Management, Inc. | 373 | 33734 | Landscape Management - Amenity Center | \$ 3,240.00 |
| Sun State Landscape Management, Inc. | 373 | 33735 | Landscape Management - Gated Entry | \$ 1,371.00 |
| Sun State Landscape Management, Inc. | 373 | 33845 | Landscape Management - Main Entry/Median | \$ 2,165.00 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 374 | 61583 | Janitorial Service 05/20 | \$ 250.00 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 358 | 63385 | Janitorial Service 11/20 | \$ 1,095.00 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 358 | 63814 | Janitorial Service 12/20 | \$ 1,095.00 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 354 | 723 | Janitorial Service 11/20 | \$ 41.06 |
| TFR Cleaning Services, Inc dba Jan-Pro of Manasota | 366 | 724 | Janitorial Supplies | \$ 109.38 |
| Report Total | | | | <u>\$ 46,701.67</u> |

RESOLUTION 2021-04

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE
SUMMER WOODS COMMUNITY DEVELOPMENT DISTRICT
DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND
PRINCIPAL HEADQUARTERS OF THE DISTRICT AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Summer Woods Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Manatee County, Florida; and

WHEREAS, the District desires to designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

WHEREAS, the District additionally desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE SUMMER WOODS COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at Rizzetta & Company, Inc., 9428 Camden Field Parkway, Riverview, Florida 33578.

SECTION 2. The District’s principal headquarters for purposes of establishing proper venue shall be located at the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221 within Manatee County, Florida.

SECTION 3. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 2ND DAY OF FEBRUARY, 2021.

ATTEST:

**SUMMER WOODS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairperson / Vice Chairperson
Board of Supervisors